**Appendix 2- Risk Assessment**



**Appendix 3- Initial Equality Impact Assessment**

1. Within the aims and objectives of the policy or strategy which group (s) of people has been identified as being potentially disadvantaged by your proposals? What are the equality impacts?

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| As part of the PQQ process to enable contractors to be accepted on to the HCA framework, the contractors must show due regard and competence in complying with the Equality Act 2010.Oxford City Council places additional onuses on the contractor as part of the competitive tendering process and contract documents to ensure equality is achieved. |

1. In brief, what changes are you planning to make to your current or proposed new or changed policy, strategy, procedure, project or service to minimise or eliminate the adverse equality impacts?

 Please provide further details of the proposed actions, timetable for

 making the changes and the person(s) responsible for making the

 changes on the resultant action plan

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| A review will be undertaken by the Oxford City Council Procurement project team member of the procedures and clauses contained within the proposed tender and contract documents to ensure compliance with the Equality Act 2010. |

1. Please provide details of whom you will consult on the proposed changes and if you do not plan to consult, please provide the rationale behind that decision.

 Please note that you are required to involve disabled people in

 decisions that impact on them

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| All residents will be consulted in regard to the works and particular attention will be provided towards disabled and at risk groups or individuals. Oxford City Council constantly updates details of persons who may require additional assistance and this data will be provided to the principal contractor to enable his consultation and coordination with those groups or individuals. |

1. Can the adverse impacts you identified during the initial screening be justified without making any adjustments to the existing or new policy, strategy, procedure, project or service?

 Please set out the basis on which you justify making no adjustments

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| Proposed works and coordination between parties can and will ensure that the appointed Contractor will be able to comply with the Equality Act 2010 as part of their routine and experienced handling of projects of this nature. Contractor will be experienced in matters of this kind. |

1. You are legally required to monitor and review the proposed changes after implementation to check they work as planned and to screen for unexpected equality impacts.

 Please provide details of how you will monitor/evaluate or review your

 proposals and when the review will take place

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| No changes are proposed to the existing policy, strategy, procedures or service as part of this scheme. |

Lead officer responsible for signing off the EqIA: Mr Jack Bradley

Role: Project Lead for the Tower Block Refurbishment Scheme

Date: 19.05.14